GREATER VANCOUVER

MUNICIPAL SOCIAL PLANNING INVENTORY

Prepared by
Policy and Planning Department
GREATER VANCOUVER REGIONAL DISTRICT

2003 Edition

106-06449/

TABLE OF CONTENTS

INTRODUCTION 2
Contents of this Publication 2
Definitions 3
Publication and Distribution 3

A BRIEF REVIEW 3
Municipal Committees 3
Staffing 4
Social Planning Policies and Programs 5
Community Grants 5

MUNICIPAL SOCIAL PLANNING PROFILES
City of Burnaby 6
City of Coquitlam 13
Corporation Delta 21
City of Langley 23
Township of Langley 24
District of Maple Ridge 26
City of New Westminster 30
City of North Vancouver 35
District of North Vancouver 40
District of Pitt Meadows 45
City of Port Coquitlam 46
City of Port Moody 49
City of Richmond 50
City of Surrey 55
City of Vancouver 68
District of West Vancouver 76
City of White Rock 81
City of Abbotsford 82

GREATER VANCOUVER MUNICIPAL SOCIAL PLANNING INVENTORY
2003 Edition

INTRODUCTION

The Greater Vancouver Regional District (GVRD) Regional Social Issues Subcommittee is comprised of municipal social planners and municipal planners whose work includes social planning from GVRD member municipalities and the City of Abbotsford. Representatives from the Social Planning and Research Council of B.C. (SPARC BC) and the United Way of the Lower Mainland also sit on the Subcommittee, which is a subcommittee of the GVRD's Technical Advisory Committee (TAC). TAC struck the subcommittee in 1988 in order to provide a regional forum in which municipal planners and community organizations could collaborate on social issues of mutual concern, exchange information of common interest, develop common positions and strategies to address social policy of senior governments, and advise the (then) GVRD Strategic Planning Department on regional social issues.

Social Issues Subcommittee members have found that it is of benefit to their professional work as well as to their respective Councils, the GVRD, service agencies, and interested members of the public, to have an up-to-date inventory of municipal social planning initiatives and programs in place across the region. This information assists municipal planners in their day-to-day work by alerting them to the social issues being addressed and initiatives undertaken by their colleagues, and assists communities with information as to the programs and initiatives on social issues being carried out by their local governments.

This inventory is the 2003 Edition, and updates the 2000 Edition.

Contents of this Publication

This inventory contains Municipal Social Planning Profiles of thirteen (of twenty-one) member municipalities in the GVRD. The smaller municipalities in the region (Village of Belcarra, Village of Anmore, Bowen Island, and Lions Bay) do not appear as entries; for a number of larger municipalities who did not submit entries, contact numbers for municipal planning staff are provided.

The inventory includes entries from:

- Burnaby
- Coquitlam
- Delta
- Richmond
- Township of Langley
- District of Maple Ridge
- New Westminster
- City of North Vancouver
- District of North Vancouver
- Port Coquitlam
- Surrey
- Vancouver
- West Vancouver

This publication documents and describes two major areas of social planning activity for each municipality: municipal committees dealing with social planning issues, and community-issue related initiatives and policy work related to social issues. Information related to staffing and community grants is also included. The inventory is presented alphabetically, by municipality.

Definitions

Social issues include issues related to affordable housing, homelessness, child care, elder care, diversity and multiculturalism, social inclusion, youth and youth services, community health, mental health, and disability; recreation, education and public safety are excluded unless clearly identified as social issues by the municipality. Planning is broadly defined to include activities such as consultation, research, facilitation, as well as advisory roles, development review, and policy and program development (including preparation of social plans, official community plans, and local area plans).

Publication and Distribution

The Social Issues Subcommittee attempts to update this inventory on a bi-annual basis. Copies are distributed to GVRD member municipalities through the GVRD Technical Advisory Committee, and its Social Issues Subcommittee. Notices will appear in the SPARC News newsletter and PIBC News, notifying planning and social agencies as to the availability of this publication from the GVRD Policy and Planning Department. The inventory is also posted on the GVRD website.

A BRIEF REVIEW

A brief review and analysis of the common features and notable differences in the practices of the thirteen municipalities represented in this publication follows.

Municipal Committees

The importance of social planning in the Lower Mainland is highlighted by the fact that all thirteen municipalities represented in this inventory possess an advisory committee or Committee of Council with a specific mandate for social issues. These committees are most often called "community services", "social issues", "community issues", or "social planning" committees. Their mandates are generally quite broad - "to advise Council on social planning issues".

In addition, eleven municipalities (Burnaby, Coquitlam, Township of Langley, Maple Ridge, New Westminster, City of North Vancouver, District of North Vancouver, Richmond, Surrey, Vancouver, and West Vancouver) have established one or more specific single issue committees, with the aim of providing municipal staffs and Councils with more comprehensive coverage of particular issues. Typical single

issue committees focus on: child care, affordable housing and homelessness, youth services, seniors, persons with physical disability, and multiculturalism. More recently, single issue committees have been addressing "vice issues" such as liquor licensing and gaming.

Committee composition is varied: about one-half of the social issues committees are comprised of some combination of Councillors and citizens and/or citizen groups and/or service agency representatives. Municipal Councillors and staff make up the remaining committees. Endorsement of committee members is commonly required by Council, through mayors' appointees, staff recommendations or public applications. Membership in the single issue committees is similar to the broader social issues committees with the addition of some municipal inter-departmental committees.

There are a number of subregional initiatives and committee structures which span several municipalities. On the North Shore, the number of joint social planning committees indicates that there is a considerable amount of coordination of social planning activities among the three municipalities, sometimes involving two of the North Shore municipalities, and sometimes involving all three. Examples of joint committees are the North Shore Advisory Committee on Disability Issues, the Family Court and Youth Justice Committee, the Joint Use of Public Facilities Committee, and the Employee Child Information Services Committee. In the North East Sector, the municipalities of the "TriCities" (Port Coquitlam, Port Moody and Coquitlam) also share joint social planning committees. These committees address, for example, policing, community justice, and homelessness.

A review of the planning activities commonly carried out by municipal social planning committees reveals the following types of work:

- advising, recommending on issues, projects, work plans and community grants;
- developing and implementing projects, policies and work plans;
- acting as municipal representatives on pan-municipal social planning initiatives;
- providing information collection and issue analysis through commissioning or preparing reports, studies and surveys;
- recruiting staff; and
- hosting conferences and workshops.

Staffing

Municipal staffing for social planning appears to correspond closely to the number of committees addressing social planning issues. Those municipalities with several committees devoted to social issues are more likely to have dedicated social planners on staff. Six of the thirteen municipalities included in this inventory have one or more full-time social planners on staff. For those municipalities with full-time social planning staff, the range is from 1 FTE to 11 FTE, this latter figure from the City of Vancouver which has a Social Planning Department (11.0 FTE), an Office of Cultural Affairs (6.0 FTE), and the Housing Centre (8.0 FTE). More typically, the municipalities of Surrey, Burnaby, New Westminster, the City of North Vancouver and the District of North Vancouver have between 1 and 3.5 FTE devoted to social planning. In other municipalities (Coquitlam, Delta, City of Langley, Maple Ridge, Port Coquitlam, Richmond, and West Vancouver), planning staff in long-range (policy) and in community planning, in leisure services, and in housing handle social planning issues as part of their day-to-day workload, or as specific development proposals or Council priorities warrant.

Social Planning Policies and Programs

Most municipal entries in the inventory identify some explicit policy statements or work programs related to social issues within their municipality. These typically concern affordable housing, homelessness, group homes, youth services, poverty, child care, accessibility and safety issues for persons with physical disabilities, seniors' housing, crime prevention, and multiculturalism. Since the last inventory in 2000, these social planning activities have also increasingly included addressing "vice" issues such as liquor licensing, sexual exploitation of children and youth, and gaming.

Community Grants

All thirteen municipalities represented in this inventory reported having a community grants program in 2002. The allocation of these community grants to social planning ranges from small to quite substantial, in both relative terms and in absolute dollars: municipalities have allocated from 0 – 90% of their community grants to social issues. One municipality was not able to provide information on either the amount of the community grants budget or the proportion directed to social issues. Five municipalities allocate over 50% of their community grants budgets to social issues; seven municipalities allocate over 25%.

MUNICIPAL SOCIAL PLANNING PROFILES

City of Burnaby

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Social Issues Committee (SIC)	3 Councillors; 9 Citizens; 1 School Trustee; and staff resources.	Appointed by Mayor; Council-endorsed.	Advises Council on a broad range of social planning issues (e.g., youth concerns, child care, accessibility, multiculturalism, health).	√ Established Child Care Resources Group; √ Endorsed Healthy Communities Project; √ Oversees implementation of Multicultural Policy; √ Recommends space allocations and policies for City's community resource centres; √ Oversaw development of Burnaby Group Home Policy; √ Monitors implications of Provincial Core Services Review for Burnaby; √ Monitors Provincial and Federal regulations pertaining to video game violence.
Child Care Resources Group (Subcommittee of SIC)	Child care providers; educators; SIC representative; staff resources; and others.	Recommended by SIC; endorsed by Council.	Advises SIC and Council on child care needs and issues; coordinates child care planning initiatives.	√ Coordinated development of Child Care Policy and monitors implementation; √ Advises SIC on various child care matters (e.g. Provincial and Federal child care policy initiatives and regulation issues); √ Coordinated preparation of resource package for groups and individuals planning child care facilities in Burnaby.

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Executive Committee	3 Councillors.		Advise Council on provision of grants to non-profit agencies and community groups, as well as other matters referred by Council.	√ Developed guidelines for City's Community Grants Program; √ Developed Lease Grant Policy for tenants of City's community resource centres; √ Recommends allocation of annual Community Grants Budget.
Housing Committee	3 Councillors; staff resources.	Appointed by Mayor.	Advises Council on housing policy issues.	√ Oversaw development of OCP and monitors its implementation; √ Coordinated preparation of Residential Growth Management study; √ Developing innovative approaches to establishment of affordable housing and urban infill housing; √ Developed Community Amenity Bonusing Policy; √ Monitors work of the Regional Steering Committee on Homelessness.
Community Policing Committee	2 Councillors; 1 School Trustee; 1 representative from SIC; 11 citizens; staff resources.	Appointed by Mayor; endorsed by Council. Also includes 4 citizen representatives selected by the Community Consultative Groups for each of Burnaby's four Community Policing	Advises Council on policing and crime prevention priorities.	√ Facilitated establishment of community police stations in Burnaby's four Community Policing Districts; continues to advise on future establishment of three additional stations; √ Provided advice on development of Crime-Free Multi-Housing Program; √ Sponsored establishment of City Task Force on the Sexual Exploitation and Prostitution of Children and Youth and oversees Task Force activities; √ Monitors grass-roots crime prevention work of four district Community Consultative Groups, and undertakes City-wide projects related to crime prevention, as appropriate; √ Engages in partnership with community

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
		Districts.		newspaper for four page monthly insert on policing and crime prevention issues; √ Facilitated establishment of regular CPTED reviews of developments within Burnaby.
Access Awareness Committee	Citizens; agency representatives; staff.	Appointed by Director Planning and Building.	Advises Planning Department on disabled access issues.	√ Develops Annual Access Improvement Plans; √ Coordinated preparation of Accessibility Guidebook; √ Assisted staff with development of Adaptable Housing Policy and Guidelines; √ Developed recommendations for disabled persons' parking program; √ Coordinated Metrotown Access Review; √ Monitors accessible transit issues.

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

   - **2.5 FTE in Social Planning, plus 1.0 FTE Long Range Planner who deals with housing issues.**

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Multiculturalism.	1986	Policy adopted in 1986 and ongoing implementation activities occurring since that time.		John Foster	604-294-7406
Healthy Communities.	1991	Staff and Committee orientation and training sessions.		Joan Selby	604-294-7299

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Access Action Plan.	1991	Annual work plans since 1989.		Margaret Manifold	604-294-7299
Metrotown Social Planning Program.	1989	Revised program approved in Fall 1992.		Joan Selby	604-294-7299
Child Care Policy.	1993	Currently focusing on implementation of priority issues, including development of Child Care Planning Resources Package. Also responsible for overseeing operating agreements for the three City-owned group day care centres, which are run by non-profit societies and were provided to the City by developers through the rezoning process or the Community Benefit Bonus Policy.		Joan Selby	604-294-7299
Facility Space for Non-Profit Groups.	1991	Establishment and ongoing implementation of space allocation and lease grant process for Burnaby Heights and Edmonds North Wing Community Resource Centres.		Margaret Manifold	604-294-7510
Community Benefit Bonus	1997	Policy to allow extra density in Town Centre areas return for the provision of affordable housing or amenities		Bev Grieve	604-294-7430
Affordable and Seniors Housing	N/A	Several initiatives over the years, including: • requiring that 20% of the housing for redevelopment of large land holdings in public ownership be affordable; • leasing City-owned lands for affordable housing;		Bev Grieve	604-294-7430

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		• placing priority on processing of affordable housing projects; • buying rental project and leasing back to a newly formed non-profit co-operative as a way to preserve existing affordable housing; • developing and implementing a policy for contributing abandoned road rights-of-way to non-profit housing projects at no cost or a reduced value of the proposals; • Initiating Zoning Bylaw amendments to facilitate development of supportive housing projects for seniors.			
Health	N/A	Have advised Council on a range of health-related issues over the years, including: √ proposed changed to services at Burnaby Hospital; √ proposed amendments to the Community Care Facility Act; √ plans to close or reconfigure seniors care facilities; √ issues relating to drug and alcohol recovery and mental health services.		John Foster	604-294-7406
Sexual exploitation of children and youth	1998	Council approved recommendations of Task Force on the Sexual Exploitation and Prostitution of Children and Youth in 1998. Implementation currently underway.		Joan Selby	604-294-7299

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Community Schools	1976	City costs-shares funding and staff participate on management team for community school system (7 schools at present).		John Foster	294-7406
Youth	1996	Civic Youth Strategy adopted in 1996. Youth-related recommendations included in Edmonds, Lougheed and Royal Oak area plans.		John Foster	294-7406
Homelessness	2000	Staff participation in the Regional Steering Committee on Homelessness.		Bev Grieve	604-294-7430
Inter-Agency Liaison	N/A	Staff participation in several inter-agency groups including the City-wide Burnaby Inter-Agency Council and area-specific Metrotown, Eastburn, and Norburn Inter-Agency Councils.		Margaret Manifold Joan Selby	604-294-7510 604-294-7299

4. Does your municipality have a community grants program? **Yes**

   a) If yes, what is the budget of this program in 2002? **Approximately $345,500** (plus an additional $313,000 for the Burnaby Community School Program)

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **Approximately 90%**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
John Foster	604-294-7406	604-570-3680	john.foster@city.burnaby.bc.ca
Joan Selby	604-294-7299	604-570-3680	joan.selby@city.burnaby.bc.ca

City of Coquitlam

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Committee for People with Disabilities.	2 Councillors; 8 Citizens.	Mayor and Council.	Provide information, advice and recommendations to Council and staff to make the City more livable for residents with disabilities. Monitor City programs to ensure needs are met. Disseminate information.	√ Grant Accessibility Awards √ Host booth at Teddy Bear Picnic to enhance awareness of accessibility issues √ Provide input on accessibility to Smart Choices Innovation Centre √ Provide Disability Awareness Training Course for Volunteers √ Provide Summer Recreation Support for Children with disabilities
Joint Family Court/ Youth Justice Committee	1 Councillor; 5 Citizens (Coquitlam representatives)	Mayor and Council	Advise Council on local family court/justice issues. Provide assistance to community resources.	√ Production of information pamphlet to raise awareness of Committee (school project) √ Initiated first steps to develop a closer working relationship with the Police √ Hosted Guest speakers - Ministry of Children & Families, Youth Criminal Justice Act, Family & Youth Justice Committee
Gender Equity Committee	2 Councillors; 6 Citizens	Mayor and Council	Report to Council making recommendations regarding Gender Equity Policy, its implementation and effectiveness pertaining to Leisure and Parks Services.	√ Appointment of Gender Equity Coordinator √ Establishment of Gender Equity Fund √ Require that sport groups using City facilities must have a gender equity policy √ Developed Gender Equity Report - 2000 • attained short term goal of 50% increase in young female participation in sport • provided assistance given to sports groups to provide opportunities for females

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
			Goal is to attain gender equity in sport in Coquitlam	√ Made policy changes in Facility Allocation and Partnerships and defined fair practices in leisure programming and fee scheduling
Fraser North Council for Children and Youth	1 Councillor; Individuals, Groups, Organizations and Agencies	Mayor and Council	Build community capacity around issues that impact children and youth.	Programs implemented include: √ Understand the Early Years research initiative √ Community Mobilization - Development of an Early Years Action Plan √ Parents as Literacy Supporters √ CONNECTIONS: A Community Resource Kit for Child Care Providers √ Middle School Project – after-school programming for local middle school students √ Tri-Cities Family Pre-School Project
Leisure, Parks and Cultural Services	3 Councillors	Mayor and Council	Recommend to Council and ensure implementation of policies relating to provision of leisure and parks services.	√ Initiated a "Youth Strategy and Model" with a goal to create a more youth friendly community √ Partnered in a Tri-Cities initiative called "Youth Matters!" utilizing the Healthy Communities-Healthy Youth: Asset Approach as a guiding principle √ Developed a revised Facility Allocation policy for all parks and facilities providing priority access for children and youth √ Conducted a Leisure Access Review to address issues of access for residents with economic barriers to participation in Leisure & Parks services. √ Continued implementation of City's Gender Equity initiative; expanded data gathering system √ Completed Strategies to 2010 Scorecard process that proposes to refocus on strategic priorities including community development

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
				√ Committed resources to assist in establishment of an Oakdale Community Learning Society to establish a centre for learning disabled children in a recently closed school location √ Supported chapters of W.O.A.W. – a community development partnership for low income women √ Redeveloped Cottonwood Park; initiated a free of charge Park Pals summer playground program for low income residents of the community √ Established Vandal Watch program with municipal partners to provide neighbours and users of public facilities a process to address issues of vandalism in their neighbourhoods √ Established Societé Place Maillardville Society to manage Place Maillardville community facility; assisting with redevelopment plans
Citizen's Advisory Committee on Policing (Coquitlam, Port Coquitlam, Anmore, Belcarra)	Representatives from municipalities; RCMP; school board; and citizens	Mayor and Council	Advise/recommend on community policing and safety issues.	Programs initiated include: √ Crime Free Multiple-Family Housing √ Victim Services √ Citizens' Crime Watch √ Speed Watch √ Community Policing Stations
Community Liaison Committee	2 Councillors; 13 appointees by resident and community associations	Mayor and Council	Mandate to open communication between Council and community groups.	√ Provides effective mechanism for Community Associations to make recommendations to Council and to take information back to the community √ Identifies local area issues
Sexually Exploited Youth Committee	1 Councillor; community representatives;	Mayor and Council	Formulate and develop a strategy to address commercial	Initiatives addressed include: √ Safe House initiative – proposing a partnership with the province

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
	RCMP; and School District		sexual exploitation and prostitution of children and youth.	√ Forum on Youth Sexual Exploitation (for local Middle School students) √ Lobby provincial and/or federal governments for more resources for both at risk youths and their families, and raising age of consent √ Awareness and education campaign
Fraser-Burrard Community Justice Society	1 Councillor; Port Moody Councillor; Joint Family Court & Youth Justice Committee representative; citizens	Mayor and Council	Promote principles of restorative justice Develop, implement, operate and monitor a Community Youth Justice Program	√ Community Youth Justice Program - accepts referrals from Coquitlam RCMP and Port Moody Police; collaborative response to crime involves both victim and offender as participants

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

- **3.0 FTE Leisure Services staff:**
- **Community Services Coordinator – Community Development (2)**
- **Community Services Coordinator – Leisure Access (1)**

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Community Development	2001	√ Adoption of new Citywide Official Community Plan (CWOCP) which contains policies related to: o Accommodating needs of	March 2002		

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		under-represented groups and special user groups in park and program development o Ensuring that community facilities, services and procedures enhance accessibility for all, including ages, genders, abilities and culture.			
	1999 2000	√ Leisure Services staff support to: o Women Organizing Activities for Women (WOAC) – to overcome social, economic and person barriers to a full and meaningful community life o John Davies Manor Project – outreach program to involve isolated seniors in leisure activities o Cottonwood Connections – resident group learning about and responding to needs of the neighbourhood, e.g. an English Practice group for improving language skills o Millside Preschool Community Development Project – family	On-going	Helga Ovington	904-933-6033

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		participatory no-fee school readiness program			
Housing		Tri-Cities Homelessness Task Group - with partnering agencies addresses issues of homelessness	Ongoing	Diane Lego	604-933-6031
		Council endorsed the six guiding principles of the Regional Homelessness Plan	July 21, 2003		
	2001	Adoption of new CWOCP includes policies related to housing such as: √ Reaffirming the City's Affordable Housing Strategy √ Continuing to administer and update the Secondary Suites Program √ Providing cost effective housing to meet the needs of people with disabilities √ Addressing housing cost issues to ensure a diverse range of lower cost market and government subsidized housing options	March 2002	Kent Munro Or Lynn Guilbault	604-927-3412 604-927-3413
Accessibility		√ Coquitlam Accessibility Awards – to individuals, businesses, organizations, residents or architects who enhance	• Annual	Diane Lego	604-933-6031

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		accessibility for people with disabilities in architectural access, volunteer work, accessible and affordable housing and education. √ Leisure Access Review and Policy – review of City's Leisure Access program for residents facing financial barriers to recreation.	• Sept 2003	Diane Lego	604-933-6031
Multiculturalism					
Community Grants		Assistance to local groups for range of community needs	Awarded twice annually	Trevor Wingrove	604-927-3007
Health		Partnerships formed: √ Tri-Cities Recreation / Health √ Chimo Achievement Centre √ Healthy Heart		 David Leavers David Leavers Dave Stevens	 604-927-3591 604-927-3591 604-933-6025
Youth	2003 2002-03 2002-03 2002-03	√ Tri-Cities "Youth Matters" Asset Building Project √ City and Community Youth Councils and Committees formed and established √ Youth Facilities Established and Maintained (ie. Centennial Activity Centre, Summit Community Centre, 2 Teen Centres, Skateboard Park) √ Late Night and After School	2004 Ongoing Ongoing Ongoing	David Leavers Chill Yin Lee Chill Yin Lee Chris Siddaway Chill Yin Lee Chris Siddaway Susan Knecht Chill Yin Lee	604-927-3591 604-927-6958 604-927-6958 604-933-6035 604-927-6958 604-933-6035 604-933-6035 604-927-6958

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		Programs for 'At Risk Youth' – Low to no cost established and maintained (ie. Swim, skate, Hoy Creek Youth Club)		Chris Siddaway	604-933-6035
	2002-03	√ Youth Leadership Programs Established and Maintained	Ongoing	Chill /Chris	604-933-6035
	2002-03	√ Youth Strategic Plan	Ongoing	Susan Knecht	604-933-6047
	2002-03	√ Youth Week Activities	Ongoing	Amy Doe	

4. Does your municipality have a community grants program?

   a) If yes, what was the budget of this program in 2002? **Yes. $805,246**

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **Approximately 21%**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Lynn Guilbault	**604-927-3413**	**604-937-3405**	lguilbau@city.coquitlam.bc.ca

Corporation of Delta

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Community Services Advisory Committee	Councillor as chair. School District and Parks Commission representatives. Community volunteers	Appointed by Council	√ To advise Council on social and community issues √ To act as Family Court and Youth Justice Committee	√ Affordable housing study √ Review of Community Grants process √ Monitoring provincial downloading of health and social services
Mayor's Task Forces	Mayor and Councillors; Senior Staff from each department; School Board staff representative	Appointed by Mayor	√ In each elementary school: o Inform residents and students re municipal services o Allow residents to discuss issues directly with council and staff o Build community involvement and volunteerism	√ Completed in North Delta in 2001 √ Completed in Tsawwassen in Spring, 2003 √ To be carried out in Ladner in Fall 2003

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

   Varies according to Council priorities

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Review of Official Community Plan – development of social planning policies	March 2003	Research	Fall 2004	Rosemary Zelinka	604-946-3355

4. Does your municipality have a community grants program? **Yes**

   a) If yes, what was the budget of this program in 2002? **$175,000**

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)?

      Most of it. Some recreational and cultural organizations receive grants or facilities through Parks, Recreation and Culture Dept.

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Rosemary Zelinka	**604-946-3355**	**604- 946-4148**	Rzelinka@corp.delta.bc.ca

MUNICIPAL SOCIAL PLANNING PROFILES

City of Langley

City of Langley
5549 – 204th Street
Langley, B.C. V3A 1Z4

Primary contact person for the City of Langley

Name:	Tel. #	Fax #	E.mail
Roy Beddow	604-514-2817	604-530-4371	roy@city.langley.bc.ca
Gerald Minchuk	604- 514-2815	604- 530-4371	Gerald@city.langley.bc.ca

Township of Langley

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Social Housing Committee	Council members	Council	To develop a comprehensive policy and criteria to ensure affordable rental housing and bring back specific projects	√ Report to Council on actions to take to facilitate affordable housing, √ Expressions of Interest for a Seniors Residential Care Facility in Aldergrove are being reviewed √ Investigating potential for a project in Murrayville
Youth Commission	One representative from each public and private secondary or middle school, four members-at-large, two Councillors, one School Board Trustee	School representatives are chosen by the schools, at-large representatives are chosen by Council after advertising positions	To focus on youth needs in Langley and to assist the Township to deliver services which best meet the needs of Langley's youth	√ School survey to identify major issues (facilities/services, responsible driving and substance abuse) √ Action plan is under preparation √ Development of a Langley youth web page

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

   No FTE working on planning for social issues, work done on the various small projects and Committees is provided by various staff as part of their duties

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Include child impact assessment and analysis as part of development approval process	May 2002	Developing terms of reference	2004	Paul Crawford	604-533-6056
Aldergrove Seniors Residential Care Facility	2001	Expressions of interest reviewed, request for proposals will be sent out	None	Jim Edwards	604-533-6155
Investigate suitability of municipal land in Murrayville for affordable housing	August 2003	None	None	Jim Edwards	604-533-6155
Youth Commission action plan	November 2002	Youth survey to identify major youth issues	2003 or 2004	Kurt Houlden	604-533-6087

4. Does your municipality have a community grants program? **Yes.**

   a) If yes, what was the budget of this program in 2002?
   Budget in 2003 was $200,000 (budget in 2002 was also $200,000)

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)?
   Social issues - $8,825 in 2003, $4,925 in 2002

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Paul Crawford	**604-533-6056**	**604-533-6110**	pcrawford@tol.bc.ca

District of Maple Ridge

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
District of Maple Ridge Social Planning Advisory Committee	15 members: 1 Councillor; 1 School Bd Trustee; 8 Agency Representatives; 5 Residents	Council-appointed and Agency-appointed	Advise Council on Social Planning Issues	√ Youth Centre Feasibility Study; √ Healthy Communities workshops; √ Affordable Housing Study; √ Neighbourhood Development Report; √ Social Planning and the OCP; √ Information and Referral Study; √ Community Food Mapping Report; √ Picket Fence Project Phase I and II; √ Building Community Solutions Project (Phase I and II) √ Annual Service Providers Resource Fair; √ Establishment of Community Service Youth Awards √ Initiated a Community Homelessness Coalition
Municipal Advisory Committee on Accessibility Issues (Joint Committee for Maple Ridge and Pitt Meadows)	13 members: 1 Councillor Maple Ridge; 1 Councillor Pitt Meadows; 1 School Bd Trustee; 5 Agency Representatives; 5 Residents	Council and Agency Appointed	Advise the two Council on matters relating to the improvement of the community's response to accessibility issues for people with disabilities.	√ Co-founded the Community Falls Prevention Committee √ Provided information, education, and promoted community awareness of accessibility issues through presentations, displays and participation at community events. √ Provided recommendations to facility, park, and transportation planning and development to ensure accessible services

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

There are no FTE Staff. There is one staff person from the Planning Department who is responsible for providing support to the Social Planning Advisory Committee and one staff person from Parks and Leisure Services who acts as a liaison to the Social Planning Committee and supports the Committee's community development focused projects. There is one staff person from the Parks and Leisure Services Dept that provides support to the Municipal Advisory Committee on Accessibility Issues.

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Official Community Plan	2003	Currently working on developing a Social Planning Chapter to be included in the Official Community Plan	2004	Moreno Rossi	604-467-7402
Building Community Solutions (part of the UWLM Communities in Action program)	November, 2000	Phase I – Community Profile: Snapshot 2002 published April, 02 Phase II - Neighbourhood Study Circle Process –completed April,03 Phase III – to begin Sept, 04	April, 04	Sue Wheeler Municipal Liaison	604-467-7308
Homelessness Coalition	March, 03	Liaising with newly formed Coalition: Need and demand study underway Preparation for SCPI funding application	Fall, 03	Sue Wheeler Municipal Liaison	604-467-7308
Maple Ridge and Pitt Meadows Child, Youth and Family Network	1998	√ Networking group of over 30 agencies that has the mandate to coordinate, identify gaps and advocate for services for Children, Youth and Families		Sue Wheeler Municipal Liaison	604-467-7308

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		√ Task Groups include: o Suicide Prevention, o Integrated Case Management o Community Literacy o Children's & Family Counseling, MCFD o Community Table Consultation participation o Early Childhood Development & Children First Project			
Maple Ridge and Pitt Meadows Parks and Leisure Services – Youth Services	1996	Youth Outreach Initiative program has a community focus. Supports and participates on the Youth Resource Network. Some of the current initiative include: √ Community partners, & service providers coordinating programs & efforts within current youth recreation centres (ie. Ironhorse Youth Clinic, The Job Zone, etc) √ Community Development Initiatives supported (ie. Fenstanton Place and Mayo Place – Neighbourhood development)		Tony Cotroneo Youth Coordinator	604-467-7392
Leisure Access Program		Program – a specialized service in partnership with the Ministry of Health, Simon Fraser Health Region. Program is designed for adults who have a desire to renew or extend their leisure lifestyle but may require additional support due		Shayna Funk-Larmor, Leisure Access Counsellor	

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		to mental illness.			
Leisure Friend Program		Program –matches participants with Leisure Friends for people of all ages to assist them in overcoming personal barriers to participation in leisure activities		Petra Rutten, Special Services Coordinator	604-467-7355
Participation Program		Program – service available for individuals or families where cost is a barrier to participation in leisure activities		Petra Rutten, Special Services Coordinator	604-467-7355

4. Does your municipality have a community grants program?
No, the Municipality does not provide a community grant program, however it does enter into Fee for Service Agreements.

   a) If yes, what was the budget of this program in 2002? **N/A**

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **N/A**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	**Tel. #**	**Fax #**	**E.mail**
Sue Wheeler	**604-467-7308**	**604-467-7393**	swheeler@mapleridge.org

City of New Westminster

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work To Date**
Community and Social Issues Committee	2 Councillors; 3 Staff; 7 Community Members; 1 School Board representative; 1 Fraser Health Authority representative	Expression of interest and appointment by Council	To address, consider and advise Council on social issues affecting the community	√ Child Care Strategy √ Alcohol and drug education √ Affordable housing for seniors √ Community-based mental health √ Task Force on Sexually Exploited Youth √ Poverty √ Affordable housing Literacy
Family Court Committee	1 Councillor; 2 Staff; representatives from: Victims Assistance, School Board, Fraser Health Authority; Ministry for Children and Family Development (Social Services); Ministry for Children and Family Development (Youth and	Expression of interest and selection by Council	Mandated by the Provincial Government	√ Annual Family Days – a public event to raise awareness on services available to families in New Westminster √ Hosting 2003 Provincial Family Court and Youth Justice Conference

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
	Probation); Civil Registry, New Westminster Law Courts; Burnaby/New Westminster Family Justice Centre; 5 Community Members			
Special Services and Access Committee	1 Councillor; 5 Community representatives; School Board, Chamber of Commerce representation	Expression of interest and selection by Council	Consider and advise on matters affecting access to the community by the disabled	√ Established separate category for Universal Access as part of Royal City Builders' Awards Ongoing review of pedestrian and traffic accessibility throughout the City
Youth Advisory Committee	2 Councillors; Secondary School representatives; School Board and Parent Advisory representatives; Community Liaison for Community Schools representative	Expression of interest and selection by Council	Consider and advise Council on matters relating to youth	√ Implementation of the Youth Services Model
Seniors Advisory Committee	1 Councillor; 3 Staff; Community representatives	Expression of interest and selection by Council	Consider and advise Council on matters relating to seniors	√ Review urban environment and suggest changes to improve safety and accessibility for seniors (e.g. street lighting, sidewalk repairs, etc.) √ Review changes to policies and services and how they impact seniors.

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
	from Western Society for Seniors; Century House; Sapperton Pensioners; Seniors Well Aware program; Seniors Citizens' Association Branch 15; Queensborough Old Age Pensioners; Seniors Wellness Program; Seniors Housing Information Program			√ Provide information and advocacy on topics that effect seniors.
Sexually Exploited Youth Task Force (Joint Burnaby-New Westminster)	1 Burnaby Councillor; 1 Burnaby School Trustee; 1 Burnaby Staff; 1 New Westminster Staff; various social service and related government agency representatives	Appointed by Council; and various social services reps.	√ Raise awareness of youth sexual exploitation √ Identify service gaps √ Investigate legal matters around youth sexual exploitation	√ Established integrated case management teams in Burnaby and New Westminster √ Developed public awareness campaign (annual event) √ Helped establish a safe house in Burnaby (1999) √ Developed training sessions for service providers (2002) √ Sponsored youth conference (2001)

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:
A total of 1.0 FTE staff on planning issues.

3. In what areas has your municipality developed (or is developing) an overt policy statement or work program?

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
New Westminster – Burnaby Sexually Exploited Youth Task Force	1998	See Above		Leslie Gilbert	(604) 527-4513
Youth Services Model		√ -Youth Councils established in 4 neighbourhoods √ -7 youth drop-ins available every night √ -Youth Activities Committee (plan City-wide events and services for youth) √ -Safe and Caring Communities School Board Committee √ -Proposal for new youth drop-in at Royal City Centre Mall		Joanne Edey-Nicoll	(604) 527-4629
Housing		√ -Participate on Regional Steering Committee on Homelessness √ -Implementing City's Housing Strategy		Leslie Gilbert	(604) 527-4513
Childcare		√ Facilitate establishment of Community Child Care Committee		Leslie Gilbert	(604) 527-4513
Public Nuisance Behaviour and Anti Panhandling Bylaws				Lisa Spitale	(604) 527-4549
Housing Integrated Service Team				Lisa Spitale	(604) 527-4549
Twelfth Street Task Force		√ Crime prevention and neighbourhood improvement program		Lisa Spitale	(604) 527-4549

4. Does your municipality have a community grants program?

New Westminster's community grant program includes 3 different program areas including the Arts and Culture Endowment Fund, the Heritage Endowment Fund and Community Donations and Grants.

(a) The budget in 2002 for these programs was **$266, 850.**

(b) Amount going to social issues: **$66,625.**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Mary De Paoli	604-527-4521	604-527-4511	mdepaoli@city.new-westminster.bc.ca

City of North Vancouver

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date (since 1999)
North Shore Homelessness Task Force	Municipal, Health Authority, Social Services Agencies, Faith, Community Reps.	Open membership	Develop strategies to address local homelessness	√ Winter Adult Shelters (3); √ Youth Safe House; √ Permanent Adult Shelter (under construction).
North Shore Advisory Committee on Disability Issues (1991).	People with disabilities; Municipal Councils; Community representatives.	Application; Selection by staff; Council ratifies.	Advise Councils; Provide forum for service providers.	√ Pedestrian Access Guidelines; √ Assistance to municipalities with sidewalk/crosswalk design and review of public and residential project drawings; √ Audible Signal Research.
Family Court & Youth Justice Committee (1980).	North Shore - municipal 12 residents.	3 Council appointees.	Observe & make recommendations to appropriate Ministries.	√ Court Watch program; √ Domestic Violence Worker; √ Assessment of Draft Legislation.
Various Short-Term Committees.	Citizens; Service Providers.	Selection varies; non-Council appointments.	√ Provide input, feedback; √ Guide public processes; √ Guide Policy Development	√ Affordable Housing Task Force; √ Adaptable Design Working Committee; √ Public involvement in Lower Lonsdale redevelopment.
Restorative Justice Committee (1998).	City & District of North Vancouver; professionals	Appointed by Councils	Oversee diversion opportunities for young offenders	√Coordinator hired
Task Force on Substance Abuse (2001).	5 Municipalities, 2 School Districts, 1 Health Authority	Appointed by Member Organization	Development substance abuse strategy	√ Developed Substance Abuse Strategy
Youth Coalition	Agency and youth	By staff	Oversee the delivery of	√ Nights Alive

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date (since 1999)
(1995).	reps.		outreach and recreational services for youth.	√ Night Hoops √ Violence Prevention Project √ Youth Outreach √ Youth Lounge
City of North Vancouver Children & Youth Initiative Fund Committee (1995).	Staff Council School Trustee Youth	Council Staff	Facilitate request for Grant Funds.	√ Yearly allocation to children and youth programs in the community.

2. How many FTE staff do you have working on planning for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

- **2 FTE Social Planners**
- **1 FTE Youth Development Worker**

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Preventive Outreach Youth Services.	1991	Staff position; funding policy and youth participation.		Larry Orr, Social Planner	604-983-7381
Housing.		√ Legalization of Secondary Suites (1994) √ Adaptable Design Policy & Guidelines (1998 +)		Cheryl Kathler, Social Planner	604-983-7380
Joint Use of Public Facilities	1999	Agreement between City of North Vancouver, District of North Vancouver and School District #44		Steve Ono, City Engineer	604-983-7336

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		to cooperatively address issues, planning and development of school, recreation and park facilities, sites and services.			
Cultural Policy/Programs	1989 1999 1999 2001-02 1970	√ Arts and Culture Commission √ Arts and Assistance Grants Program √ Public Art Policy & Reverse Fund √ North Vancouver Cultural Plan √ Core-funding for art organizations		Mary Ann Anderson, Director Cultural Services of North Vancouver Lori Phillips, Public Art Coordinator Mary Ann Anderson, Director Cultural Services Isabel Gordon, Deputy Director Finance	604-980-3559 604-984-9582 604-980-3559 604-993-7387
Child Care	1995	Child Care Policy and Plan.		Larry Orr, Social Planner	604-983-7381
Youth Employment Strategy	2002	Strategies to support greater inclusion of youth in career development opportunities		Lisa McCarthy, Youth Dev. Worker	604-983-7384
North Vancouver Youth In-Film	1998	Over 100 youth enrolled in program		Lisa McCarthy, Youth Dev.Worker	604-983-7384
Lower Lonsdale Plan.	1993-94	√Development of Lower Lonsdale Community Guidelines; √Development of Community Amenities List.		Cheryl Kathler, Social Planner	604-983-7380
Seniors' Housing.	1994	√Strategies to Support Seniors' Housing;		Cheryl Kathler, Social Planner	604-983-7380

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		√Locational and Design Guidelines.			
Core funding Policy	2002	Guidelines for providing Core Funding to Community Service Agencies		Larry Orr, Social Planner	604-983-7381
Access Issues for Persons with Disabilities.	1995-96 1998 1997+	√ Guidelines for Integrating Special Needs Housing Units; √ Pedestrian Access Guidelines; √ Adaptable Design Guidelines.		Cheryl Kathler, Social Planner	604-983-7380
Violence Against Women.	1995	Policy Statement; Action Plan.		Larry Orr, Social Planner	604-983-7381
Social Plan	1997 1998	√ Background Document √ Social Plan- 5 year plan of strategies to guide responses to community issues		Cheryl Kathler and Larry Orr, Social Planners	604-983-7380 604-983-7381
Cultural Diversity	1998	Cultural Diversity Policy		Larry Orr, Social Planner	604-983-7381

4. Does your municipality have a community grants program? **Yes.**

   a) If yes, what was the budget of this program in 2002? **Total Community Grants budget in 2002 - $1,299,145 (includes arts/cultural grants).**

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **In 2002, the amount that went to social issues - $609,795 (excludes arts/cultural grants).**

Community Grants $340,488

- Social	**$ 80,910**
- Core Funding	**$259,578**

Children & Youth **$269,307**

- Children & Youth Initiatives Grants	**$ 20,000**
- School Antiviolence Program	**$ 20,000**
- Core grants (outreach youth workers)	**$230,700**

Arts Grants **$689,350**

- Core Funding	**$273,155**
- Public Art Program	**$ 56,000**
- Art Assistance Grants	**$ 44,944**
- Special Events & Festivals	**$ 29,645**

Value of Leased properties to non-profit social service societies	**$203,310**
Value of Tax Exemptions for non-profit social service societies	**$194,606**
Value of Tax Exemptions for non-profit arts societies	**$196,588**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Cheryl Kathler	**604-983-7380**	**604-985-0576**	ckathler@cnv.org
Larry Orr	**604-983-7381**	**604-985-0576**	lorr@cnv.org

District of North Vancouver

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Community Services Advisory Committee.	10 residents.	Staff recommend; Mayor appoints; Council endorses	Rec distribution of community grants & advise Council on a broad range of social issues.	√ Seniors Funding Forum - 1997; √ Advocate for school based substance abuse prevention program - 2000 √ Community Services Survey - 2001 √ Review of proposed Community Charter & site plans - 2002
North Shore Advisory Committee on Disability Issues.	3 municipal councils and 9 community reps.	ACDI reviews applications; staff recommend; Councils ratify	Advises Councils; forum for disability issues.	√ Advice on building design; √ Represented on Transportation Planning Advisory Committee; √ Community awareness √ Develop Guidelines for • Pedestrian Access • Accessible Literature • Accessible Pedestrian Traffic Signals • Parking • Adaptable Design
Community Child Care Grants Committee.	Up to 6; Community, Residents/ Childcare users & Service Providers	Application; staff recommends; Council appoints.	Recommend distribution of child care grants.	√ Review of Community Needs √ Set priority, annual grants recommendations; √ Evaluation of programs.
Family Court & Youth Justice Committee.	Reps of 3 North Shore Councils, 3 residents, and 8 professionals from proscribed	Council appoints.	Observe Justice system, make recommendations to appropriate Ministries.	√ Court Watch Program; √ Briefs to various commissions; √ Tracking youth in Court system; √ Tracking domestic violence.

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
	professions.			
Joint Use of Public Facilities	Staff of District N. Van, City N. Van, Rec Commission, School District	By respective agencies	Implement joint use agreement of public facilities	√ Joint Use Agreement signed by all parties
Employee Child Information Services	District and City of North Van.	Services purchased by employers.	Provide information and support for civic employees and families	√ Mobile info visits to worksites √ Info referral to employees

2. How many FTE (full time equivalent) staff do you have working on *planning* for social issues (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

   - **Social Planner 1 FTE; Social Planning Analyst 1 FTE (job share); Youth Development Worker .8 FTE**

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Housing Strategy	1992	√ Policy: prohibit stratification of multiple rental; √ Policy: lease land to non-profit groups (co-ops, seniors rental) √ Legalize secondary suites (1997) √ Density bonus guidelines (1997) √ Designate sites for special needs housing √ Lynn Valley Area Plan: linkage up-zoning to replacement of		Mark Bostwick	604-990-2378

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		rental housing √ Deferred land lease payment Adaptable Housing Guidelines (Zajac-Norgate Seniors Rental) In progress: Abbeyfield Zoning Bylaw			
Outreach Youth Services.	1994 2002	√ Core Funding Policy for 4 local non-profit youth agencies √ Youth Development Worker position √ Standardized outreach reporting √ Youth in Film (joint DNV/CNV, film industry, schools, unions √ Organize youth involvement in local area planning √ Youth Employment Opportunities (various projects, funders) √ Youth Leadership Program (manual) √ Annual Youth Week √YOUTHnet website √ Youth Safe House		Annie Mauboules	604-990-2454
Community Leases	1991	√ Community Facility Lease Policy.		Robyn Newton	604-990-2274
Child Care	1994	√ Ongoing implementation of Child Care Plan		Robyn Newton	604-990-2274

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Zero Tolerance of Violence Against Women	1996	√ Policy		Robyn Newton	604-990-2274
Diversity	2000	√ Policy Implementation Plan		Robyn Newton	604-990-2274
Neighbourhood Support	1994	√Health Neighbourhood Fund (small grants)		Robyn Newton	604-990-2274
Joint Use of Public Facilities.	1996	Policy adopted officially in 1999, implementation under way		Robyn Newton	604-990-2274
Quality of Life Index	2000	Development of indicators		Robyn Newton	604-990-2274
Community Cultural Development	1999 2000 2001 2002 2003	√ Arts Assistance Grants Program √ Public Art Policy -Municipal -Community -Private Sector √ Events/Festivals Policy and Event Management Review √ North Vancouver Cultural Plan √ Operational Support for Major Arts Organizations		Laura MacMaster, Manager - Tourism, Arts, Culture & Film Services	604-990-2324

4. Does your municipality have a community grants program?

   a) If yes, what was the budget of this program in 2002?
   Yes, provide a variety of community grants. In addition offer community facility leases to some groups.

b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)?
The 2002 budget included:

- **$208,929 Community Grants (community agencies of various kinds including $5,000 contingency)**
- **$357,929 Youth Outreach Services (to four non-profit agencies providing youth outreach workers in the community)**
- **$ 87,896 Arts Assistance Grants**
- **$ 30,000 Child Care Grants**
- **$ 59,000 Community Events & Festivals**
- **$763,104 Other grants to Arts & Cultural Organizations (Including Museum & Archives)**
- **$222,046 Other grants to Social Services Organizations**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Mark Bostwick	**604-990-2378**	**604-984-8664**	bostwicm@dnv.org

MUNICIPAL SOCIAL PLANNING PROFILES

District of Pitt Meadows

District of Pitt Meadows
12007 Harris Road
Pitt Meadows, BC V3Y 2B5

Primary contact person for District of Pitt Meadows

Name:	Tel. #	Fax #	E.mail
Bruce McWilliam	604- 465-2432	604-465-2404	bmcwilliam@pittmeadows.bc.ca

MUNICIPAL SOCIAL PLANNING PROFILES

City of Port Coquitlam

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Health and Social Issues Committee (Standing Committee of Council)	two Councillors	appointed by Mayor	-review matters related to community health care, access and mobility, homelessness, social planning, and social issues -serve as advocates for adequate levels of service in the delivery of community health care and social programs to ensure well-being of the City's residents.	-Committee established in December 2002 -work is on-going

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

none

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Official Community Plan includes: -policies for child care, community services and affordable, non-market, and special needs housing -Development Permit Area for Crime Prevention through Environmental Design for Industrial Development	1993	-OCP Review to be done in 2003	2004	Sharon Folkes, Planner	927-5244
Community Care and Assisted Living	2002	-Zoning Bylaw amendments to be prepared to reflect new licensing system	2003	Sharon Folkes, Planner	927-5244
Tri-Cities Homelessness Task Group	2001	-Homelessness Report prepared by Share Society in 2001 (funded by United Way) -monthly meetings to network, share information, discuss projects	on-going	Sharon Folkes, Planner	927-5244
Tri-Cities Community Solutions (community development project funded by United Way and coordinated through Society for Community Development)	2001	-Town Hall event held in November 2002 -organizing Solutions Circles for various issues -City staff act in liaison role	on-going	Sharon Folkes, Planner	927-5244

4. Does your municipality have a community grants program?

   a) If yes, what was the budget of this program in 2002? **$10,000**

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **none**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Sharon Folkes	**604-927-5242**	**604-927-5404**	Folkess@city.port-coquitlam.bc.ca

MUNICIPAL SOCIAL PLANNING PROFILES

City of Port Moody

City of Port Moody
P.O. Box 36
100 Newport Drive
Port Moody, B.C. V3H 3E1

Primary contact person for the City of Port Moody

Name:	Tel. #	Fax #	E.mail
Jim L. McIntyre	**604-469-4545**	**604-469-4533**	jim_mcintyre@city.port-moody.bc.ca

City of Richmond

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Child Care Development Board (CCDB)	Up to 18 members Council liaison School Board liaison	Appointed	√ To advise City Council √ To plan, implement and support the development of quality, affordable and accessible child care in Richmond	√ Allocates grants from the City's Child Care Development Statutory Reserve Fund for one-time capital expenses. √ In 2002, completed the 2001-2006 Child Care Needs Assessment, working to implement recommendations √ Provides workshops and forums for providers, stakeholders and parents √ Organizes Child Care reception and dinner for providers, and Child Care Tour for Councilors, School Trustees and MLAs
Richmond Intercultural Advisory Committee (RIAC)	Up to 14 members (6 citizen appointees, 4 RCSAC reps, and 1 rep. from each of the School District, RCMP, Richmond Health Services, and MCFD) Council liaison	Appointed	√ To advise City Council √ To enhance intercultural harmony and strengthen intercultural co-operation in Richmond	√ Established in 2002 √ Developing an Intercultural Strategy (to date, has held a Stakeholder Consultation and a Public Consultation) √ Reviewing the inclusiveness of the municipal election process
Richmond Seniors Advisory Council	11 citizen appointees	Appointed	√ To advise City Council √ To consider and	√ Supports the operation of Wellness Clinics at community centers Co-ordinates a Wellness Fair

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
	Council liaison		evaluate issues referred by Council, staff and community members √ To initiate studies on matters of concern to seniors	√ RSAC representatives participate in the Seniors Affordable Supportive Housing Committee, the Slips, Trips and Falls Committee, and the Translink Advisory Committee √ Subcommittees include Peer Counselling, Health and Education, Multiculturalism, Safety, Housing, and Transportation
Richmond Community Services Advisory Council (RCSAC)	Approx. 30 agency reps Community members Council liaison 2 citizen appointees	Paid membership Paid membership Appointed Appointed	√ To establish a "round table" by bringing together a diverse group of government, community and agency representatives concerned about community and social issues and the well-being of the community. √ To advise City Council √ Not a City Council Advisory Committee	√ Information sharing, networking opportunities, discussions forums for community service agencies √ Advises the City on social policies and community planning issues, e.g. assisted the City in developing a Group Homes strategy; in drafting the Terms of Reference for the Richmond Intercultural Advisory Committee; prepared a Social Services Inventory for Council √ The RCSAC has representatives on the Homelessness Committee, the Richmond Substance Abuse Task Force, the Richmond Intercultural Advisory Committee and the Parks, Recreation and Cultural Services Renewal Plan Community Working Group √ The Richmond Poverty Response Committee and the Children and Families Committee are sub-committees of the RCSAC
Richmond Substance Abuse Task Force	6 agency reps 2 youth reps Council liaison	Appointed	√ To provide Council with recommendations regarding the development of the Richmond Substance	√ Has developed a Draft Richmond Substance Abuse Strategy √ Will be undertaking a community consultation process

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
			Abuse Strategy based on the expertise of their respective areas	
Richmond Public Art Commission	8 citizen appointees Council liaison	Appointed	√ To provide direction and advise on the Richmond Public Art Program implementation to City Council, staff, artists, and citizens. √ Not a City Council Advisory committee	√ Has facilitated the implementation of 18 public art projects (12 private, 3 City, & 3 community). √ 12 public art projects (private, City, & community) are currently under discussion and implementation. √ Coordinating funding partnerships with private and non-City sources on the delivery of education and awareness programs on public art (e.g. 2003 Lulu Series: Art in the City – a free lecture series).
Richmond Committee on Disability (RCD)	Community members	Membership	√ To consider and evaluate issues referred by Council, staff and community members √ To improve the independence and quality of life of people with disabilities √ To initiate studies on matters of concern to persons with disabilities √ Not a City Council Advisory committee	√ Operation of a Disability Resource Centre √ Representatives on the Design Advisory Panel, Affordable Housing, Homelessness, Community Transit Advisory, RCSAC and the Parks, Recreation and Cultural Services Renewal Plan Community Working Group

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

2 FTE (Policy Planning)

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
City Social Strategy	2003	√ Initial inventory	2003/2004	Lesley Sherlock	604-276-4220
Problem Gambling Strategy	June 2002	√ Letters sent to stakeholders √ Strategy to be developed	June 2004	Lesley Sherlock	604-276-4220
RCSAC Poverty Response Initiative	2001	√ Four Task Forces established: Advocacy, Gift Giving/Access to Recreation, Families, Housing √ Advocacy workshop held √ Report "Advocacy and Legal Services for People Living in Poverty in Richmond" prepared √ Developed directory of Christmas Assistance Programs in Richmond	April 2004	Lesley Sherlock	604-276-4220
Social Services Inventory	April 2003	√ Terms of Reference being developed	September 2004	Lesley Sherlock	604-276-4220
Intercultural Strategy	2002	√ Stakeholder and Public Consultations held √ Focus groups to be conducted	December 2003	Lesley Sherlock	604-276-4220
Affordable Housing	1989 – revised in 1994	√ Strategy adopted and implementation underway √ Strategy review proposed, 2003/4	n/a	TBA	
Homelessness	2001	√ Needs Assessment and Strategy developed – 2002	n/a	TBA	

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		√ Implementation underway			
Seniors Supportive Housing	2000	√ Seniors' Affordable Supportive Housing Study – 2001 √ Implementation is underway including design guidelines (2002) and population projections (2002)	n/a	TBA	
Flex Housing	2001	√ Demonstration project built and open to public (2002) √ Evaluation research underway (2003)	n/a	TBA	

4. Does your municipality have a community grants program? **Yes.**

   a) If yes, what was the budget of this program in 2002? **$289,950**

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)? **$220,250**

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Lesley Sherlock	**604-276-4220**	**604-276-4052**	lsherlock@city.richmond.bc.ca

City of Surrey

1. What Municipal Committees does your municipality have for dealing with social planning issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work to Date
Social Planning Committee	Appointed Members by Council Chair – Council member Social Planner Liaison from Park, Recreation and Culture Commission	Appointed by Council	The Committee's mandate is to advise and assist Council in formulating policies which maintain and improve the social health of the community.	√ Delegations from community organizations on broad range of social issues affecting the community; √ Annual Social Planning Awards to recognize groups and individuals that have contributed to the social well being of the community. √ Recently co-hosted the Homelessness and Housing Forum in June 2003
Heritage Advisory Commission	Members appointed by Council	Appointed by Council	Administers Council's heritage policies and provides advise on heritage matters to Council	√ Heritage Advisory Commission City-wide Heritage Week √ Heritage Management Plan √ Grants to offset the maintenance and conservation of heritage buildings √ Support of the Fraser Valley Heritage Railway Society

Committee Name	Membership Composition	Member Selection	Mandate	Work to Date
Community Grants Evaluation Committee	Staff representative from Planning and Development, Legislative Service, Parks, Recreation and Culture and	Selected by departments	Reviews and evaluates Community Grant applications, and makes recommendations to the Finance Committee.	√ Recommendations provide one-time grants to provide support for community projects or initiatives.
Drug - Crime Taskforce	Councillors		To develop a coordinated and comprehensive drug strategy, action and implementation plan to address the issues of substance misuse and related criminal activity	√ Various by-laws and initiates to address the negative impact of drug related crimes.
Joint Family Court Committee	Includes Council appointed representatives from for municipalities: Surrey, Langley, and White Rock	Appointed by Council	Advises Council on local family court and justice issues, and makes recommendations to the appropriate senior government ministries	
Public Art Advisory Committee	Members appointed by Council	Appointed by Council	√ Administers Council's Public Art Policy √ Public Art Program –art selection and development for civic facilities. Management of civic public art collection. √ Community Art Program – Provide opportunities for community based art projects (i.e. Fleetwood mural project	
Safe and Clean City Committee	Councillors		√ To address city wide issues that affect the safety and well-being of Surrey residents √ To enhance public safety, and individual and community wellness.	
Whalley Enhancement Strategy	Various departments		√ To implement council's direction and vision for Surrey City Center √ Propose capital projects and	

Committee Name	Membership Composition	Member Selection	Mandate	Work to Date
			community programs to enhance the livability and image of the City Center.	

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)?

   One FTE directly on planning for social issues

   Estimated 52 FTE contributing to the social well-being of Surrey residents.

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Community Development		√ Parks, Recreation and Culture Department's goal is to develop competent, knowledgeable, motivated and well-trained staff with a mandate to approach decision-making and service provision using a community development approach. For example Community collaboration/ projects, community festivals and public art; community leadership and volunteer management training courses √ Community Connections Web		Sheila McKinnon Melanie Houlden Surrey Public Library	604-572-8269

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		Pages list over 100 service organizations serving Surrey residents			
Community Leases of City-owned land		√ Lease of City owned land to community groups including: o Options: Services to Communities Society - Surrey Family Place o Surrey Community Services Society		Engineering Department – Realty Section	
Crime Prevention Surrey RCMP Programs		√ Participation/ awareness in school Town Center/District Integrated Service Teams – consisting of representatives of the RCMP, city departments and community agencies to provide a comprehensive response to specific community policing issues √ District RCMP Offices – Crime Prevention Services provide and coordinate crime prevention programs including o Blockwatch Program o Community based crime prevention programs o Volunteer management and support √ School Liaison program – RCMP presence/ √ Victim Services – at the scene assistance, emotional/ personal support to victims of crime, referral to community resource		City Centre – District Office RCMP District Offices Victim Services Youth Intervention	604-502-6390 604-5990502

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		agencies etc. √ Youth Intervention Program – alternative justice program, referrals by police officers (330 – 400 annually)			
Crime Prevention Through Environmental Design (CPTED		√ Crime Prevention Through Environmental Design (CPTED) principles and guidelines o Included in Official Community Plan o Considered during the development review process ▪ RCMP provides CPTED training and certification to its members, as well as training to City staff.	2001 on-going	Brenda Clark City Architect	604- 591-4316
Cultural Facilities		√ Parks, Recreation and Culture Department works with the Surrey's diverse cultural community to meet their visual and performing art needs: o Cultural Strategic Plan – Implementation o Proposed Learning and Discovery Center in Cloverdale		Parks, Recreation and Culture	
Disability Issues		√ Both the development review process and the Advisory Design Panel consider issues related to the physical accessibility of buildings and circulation through sites.		Brenda Clark City Architect	604-591-4316

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		√ The Advisory Design Panel when reviewing multiple residential development proposals, especially for seniors' housing projects, considers adaptable design issues. √ Surrey Access for All Committee, a community group, has a representative, and alternate, who participate on the Advisory Design Panel to assist in addressing access issues. √ Parks, Recreation and Culture outreach and support for persons with disabilities o Various programs to facilitate participation o Facility audits and up-grades to remove barriers		Parks, Recreation and Culture Department	
Emergency Social Services		√ Emergency Social Services Program (a provincially mandated Disaster Response program) provides assistance to residents affected by disaster. √ The Program is supported through Parks, Recreation and Culture Department, the Volunteer Emergency Services Committee and community partners.		Parks, Recreation and Culture Department	
Heritage		√ Parks, Recreation and Culture provides documentation,		Parks, Recreation and Culture	

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		preservation and education of community life in Surrey through: o Surrey museum and archives o City owned heritage sites (i.e. Historic Stewart Farm Hooser Weaving Centre o Funding of heritage plaques and preparation of story boards √ Planning and Development Department – Senior Planner, responsible for heritage planning and provides support to the Heritage Advisory Commission. o Heritage Register for significant sites o Heritage Preservation By-laws		Department Adrian Kopystynski	604-591-4485
Non-Market Affordable Housing And Special Needs Housing	1992 1998	√ Approval of affordable non-profit housing projects funded by senior governments, to date 3,823 units of affordable non-profit housing units in Surrey √ Lease of two city-owned sites for non-profit housing projects: "Rodeo Park" in Cloverdale and "Rosemary Green" in South Surrey √ Strata Conversion policy to prevent the loss of established affordable rental housing and	On-going 1994/ 1996 on-going on hold -pending	Barb Beblo Planning and Development Dept.	604-591-4315

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		mobile home parks √ Community source/ liaison – staff responds to inquiries and issues related to affordable and special needs housing √ Zoning regulations and guidelines to regulate and accommodate care facilities √ Implemented new zoning provisions for support recovery facilities licensed by the Province. √ Monitoring of changes to provincial licensing for care facilities including support recovery facilities.	new provincial regulations		
Homelessness	1996	√ Approval of Hyland House (OPTIONS: Services to Communities Society) - homeless shelter, which includes 35 shelter beds, 15 seasonal cold/wet shelter beds and 20 transitional housing units bought with federal and provincial funds √ Monitor federal and provincial housing initiatives √ Cohosted a Homelessness and Housing Forum at Kwantlen University College on June 12 and 13, 2003.	2001	Adrian Kopystynski Barb Beblo	604-591-4485 604-591-4315

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Market Affordable Housing	1999	√ Surrey's Home Ownership Assistance Program assists low to moderate-income households purchase of their first home. o Assistance is by means of an interest free loan of $15,000, partially forgivable. Eligible households are those with annual incomes at least 10% below the average household income in Surrey ($59,000). o The Greater Vancouver Housing Corporation on behalf of the City administers the program. √ "Complete communities" policies in OCP encourage the provision of a range of housing types and income levels in neighbourhoods √ Small Lot Zones to improve housing affordability.	Extended to December 2005	Barb Beblo	604-591-4315
Multi-culturalism	1996 1998	√ Intercultural Inclusivity Taskforce Report and Policy prepared by Parks, Recreation and Culture Dept. √ Implementation of the recommendations of the Cultural Inclusivity Report o Staff training on raise awareness and understanding of diversity issues o Joint advisory committee with the RCMP in the past,	1997 on-going	Sheila McKinnon Surrey RCMP	 604-591-0502

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Multi-culturalism (Cont'd)		new approaches being considered. o Leisure Program Guide – partnership with community service organization to provide interpretation services √ RCMP Diversity Management Unit and RCMP Diversity Advisory Committee √ Planning and Development Department: o Building Permit Process – in other languages √ Social Planning Committee – o Multiculturalism Task group 1998 o Multiculturalism Forum 1999 at Kwantlen University College – hosted in partnership with other groups. √ City Staff – Language Bank – staff resource to assist non-English speaking person/customers when visiting city hall or other offices Surrey Public Library – Multicultural language programs and resources		Barb Beblo Barb Beblo	604-591-4315 604-591-4315
Poverty/ Economic Development		√ Parks, Recreation and Culture Dept's initiatives include √ Economically Challenged		Sheila McKinnon	

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		Access Policy – initiatives to foster the participation by low-income households √ Leisure Access Policy –Fee discount program for low income households			
Seniors		√ Implementation of the Seniors Services Policy o Senior centers and seniors programs o Joint initiatives with other community organizations √ Planning and development provisions for seniors housing, including location criteria for senior housing projects √ Housing Agreements to ensure the provision of services for seniors supportive housing projects √ Improved housing affordability for seniors housing projects through the reduction of parking requirements and reduction of Development Cost Charges for seniors' housing projects. √ Monitor and respond to the changing needs of Surrey's seniors populations √ Promote and encourage developments that provide opportunities for "aging in place" by seniors through a range of housing types and services in comprehensive		Parks, Recreation and Culture Dept. Barb Beblo	 604-591-4315

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		developments.			
Youth		√ Youth volunteer and employment opportunities through Parks, Recreation and Culture √ Youth centers throughout the community √ Youth Advisory Committees to provide input, set directions and goals for the programs and activities of the Youth Centers √ Youth Week activities – international celebration to promote awareness of youth, and provides opportunity for the community to gain a better understanding of youth, and youth issues. √ Annual Youth Recognition Awards to acknowledge and honor the positive contributions made to the community. The Social Planning Committee established the Youth Recognition awards in 1996, continued by Parks, Recreation and Culture. √ Youth Night Hoops Basketball Program and Nights Alive Programs and provision of skateboard parks.		Sheila McKinnon	
Zoning		√ Restrictive zoning measures implemented to mitigate the impact of socially undesirable		Barb Beblo	604-591-4315

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		activities and property uses, including o Adult entertainment store o Alcohol and Drug Recovery Houses o Methadone Pharmacies and Clinics √ Secondhand Stores and Pawnshops			

4. Does your municipality have a community grants program?
   a) If yes, what was the budget of this program in 2002?

      Not available at this time

   b) In 2002, what amount of these community grants went to social issues as opposed to cultural and recreational issues

      Not available at this time

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address)

Name:	Tel. #	Fax #	E.mail
Barbara Beblo	**604-591-4315**	**604-591-2507**	bkbeblo@city.surrey.bc.ca

City of Vancouver

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	**Membership Composition**	**Member Selection**	**Mandate**	**Work to Date**
Advisory Committee on Disability Issues	1 Councillor as liaison; 1 Park Commissioner; 15 Residents	Council and Parks Board.	Advises Council on disability issues, to make the City more livable for its disabled citizens, to monitor city programs to ensure that needs of people with disabilities are considered.	√ The committee advises on matters presently under consideration that affect persons with disabilities and monitors City programs to ensure that the needs of persons with disabilities are considered.
Special Advisory Committee on Cultural Communities	1 Councillor; 1 School Trustee; 1 Park Commissioner; 15 Residents.	Council; School Board; Parks Board.	Act as a conduit towards forging and enhancing cohesive values in Vancouver's diverse communities and promote harmony through cultural involvement.	√ Recommended civic rental policy in regards to prohibiting discriminatory conduct √ Recommended City Hall Lights Program which recognizes diverse cultural celebrations √ Recommended approach on removing racist or hate-related graffiti √ Co-sponsored annual Cultural Harmony Awards
Advisory Committee on Seniors.	1 Councillor; 17 Residents.	Council;	Advises Council on issues dealing with the quality of life of older citizens.	2002 priorities: continue to review and respond to Health Board issues, congregate housing and seniors housing, transportation and other issues.
Public Art Committee	2 Artists; 2 Urban Designers; 3 Art	Council.	Advises Council on all matters pertaining to public art and specifically on the	The Public Art Program develops public art in three contexts: in City and Park Board capital projects; in large, new private developments; and in neighbourhoods, by means of community public

Committee Name	Membership Composition	Member Selection	Mandate	Work to Date
	Professionals; 1 Citizen; 1 Developer.		implementation of Public Art Programs.	arts grants. The committee gives policy guidance and practical advice on program implementation to City Council, staff, artists and citizens.
Vancouver City Planning Commission.	10 Council-appointed members; 2 Councillors; 1 School Trustee; 1 Park Commissioner; and 2 Planning Commission-appointed members.	Council; School Board; Park Board; and Vancouver City Planning Commission.	Advises Council on long term general planning issues.	The Commission advises Council by considering and submitting reports on matters relating to planning and development of the City. The Commission also brings ideas and opinions about the future of the City of Vancouver, submits an annual budget proposal to Council, and reports to Council on any proposals likely to have a significant effect on the future of the City.
Youth Justice Committee.	No limit specified. (had 20 members in 2003)	Council. (appointment pursuant to Section 690 of the Young Offenders Act)	To advise Council, the Attorney General and the Court on matters concerning families and children.	To examine community resources available to assist families, children, and young offenders; assist the Attorney General, Council and Court when requested; report to the Attorney General and Council.

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate:

- **Social Planning Department: 11.0 FTE working on social issues in the Community Services group; 6.0 FTE on cultural issues in the Office of Cultural Affairs**
- **Housing Centre: 8.0 FTE working on housing policy and providing direct housing relocation service.**

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Affordable Housing Policy		√ Affordable housing fund grants √ Evaluate housing needs and develop housing policies √ Large residential housing developments must allow for 20% affordable housing √ Acquire sites for lease to non-profit sponsors of affordable housing √ Provide relocation assistance to tenants √ Operate social housing portfolio	Ongoing	Cameron Gray, Housing Centre	604-873-7207
Children's Policy	1992	√ Over-arching policy that provides the foundation for work of the Childcare Strategic Plan, Civic Youth Strategy and other discreet pieces of work related to children, youth and family. √ Involvement in the Windows of Opportunity project with public and community partners	Ongoing	Carol Ann Young Coralys Cuthbert	604-871-6042 604-871-6044
Civic Youth Strategy	1995	√ Implement the Civic Youth Strategy and objectives: a place for youth, a voice for youth, youth as a resource and strengthen the support base for youth. √ Developed new youth engagement model (Youth Outreach Team) to implement CYS. √ Work with service providers, community groups, funders and youth to address homelessness, addictions (crystal meth), sexual exploitation and First Nations youth issues.	Ongoing	Carol Ann Young	604-871-6042

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Youth Funders Planning Table	Spring 2001	In Spring 2001, a planning group comprised of departments and organizations who fund contracted services for youth in Vancouver was convened with the purpose of (1) identifying service gaps and overlaps; (2) identifying programs with joint funding; (3) identifying joint planning opportunities; and (4) articulating and measuring desired outcomes. Currently, the group is made up of representatives from 3 levels of government.	Ongoing	Jeff Brooks	604-871-6643
Civic Child Care Strategy	1990	√ The Civic Child Care Strategy commits the City to being an active partner with senior levels of government, parents, private sector and the community in the development and maintenance of a comprehensive child care system in Vancouver. √ Promotion of HUB Model (co-location and/or coordinated services administered by lead agency) √ Administration of Child Care Grants	Ongoing	Carol Ann Young	604-871-6042

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Social Service Trends	No Approved Policy Date	√ Staff continue to monitor social trends, including demographic trends and social services delivery, in the City as a whole, as well as their impact on neighbourhoods. Changes, whether motivated by the actions (or inactions) of senior levels of governments or locally driven are evaluated and Council is alerted or informed via memos or information reports. √ Analysis of the impacts arising from the Provincial Core Review process and provincial budget cuts is being conducted. √ Participate in the bi-annual FCM Quality of Life Indicators report.	Ongoing	Anne Kloppenborg Mario Lee Rick Gates	604-871-6031 604-871-6034 604-871-6036
Civic Policy on Multicultural Relations	1989	√ Published Newcomer's Guide to the City of Vancouver in 5 languages and online √ Develop and implement multicultural outreach strategies √ Develop translation and interpretation guidelines √ Needs assessments of recent immigrant communities	Ongoing	Baldwin Wong	604-871-6037
Seniors		√ Assist seniors' groups to coordinate and develop community services √ Promote the inclusion of ethnic seniors √ Support seniors initiatives in falls prevention and home support	Ongoing	Anne Kloppenborg	604-871-6031
Downtown		Street Kids, Sex Trade, Downtown Impact	Ongoing	Donald	

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		Study, Alcohol, Drugs, Mental Health, Heroin Overdoses, Vancouver Agreement		MacPherson Wendy Au Nathan Edelson Debbie Anderson	604-871-6040 604-871-6639 604-871-7444 604-871-6032
Gaming	1998	Assess social impacts, respond to Provincial initiatives, coordinate work with other City Departments (Police, Licensing, Law, Planning)	Ongoing	Mario Lee	604-871-6034
Facility Planning and Development		√ Work with the community and City Departments to ensure a diverse range of facilities for the programs, services and activities. Assists non-profit organizations in planning for their facility needs √ Capital funding for non-profit social service and cultural organizations to assist in facility purchase, renovation and refurbishment of facilities owned by the City. √ Actively seek opportunities to acquire art spaces through zoning incentives such as density bonusing. In partnership with private developers, the City seeks affordable cultural or social service facilities at no cost to taxpayers √ Co-ordinates Artist Live/Work Programs including the City of Vancouver Artists Residency Award and the City's Artist Live/Work Rental Award	Ongoing	Sue Harvey	604-871-6001
Public Art Policy	1990	√ Public art program for civic and private development based on 1% ofCapital costs/$1 per sq. ft. of development. √ Annual community initiated public art	Ongoing	Bryan Newson Lorenz von Fersen	604-871-6002 604-871-6005

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		program of artist/neighbourhood collaboration.			
Major Exhibiting Institutions		Co-ordinates City's relationship to the City's major exhibiting institutions (Vancouver Museum, Vancouver Maritime Museum, Vancouver Art Gallery, Pacific Space Centre, Science World) and makes recommendations to Council for annual operating funding and capital investments.	Ongoing	Karen Hasselfelt	604-871-6045
Community Service, Childcare and Cultural Grants		Annual Community Service, Childcare and Cultural grants are available to non-profit organizations for projects, operating expenses, organizational development, and diversity initiatives. There are also rent subsidy grants for non-profit community services organizations located in city-owned buildings and theatre rental grants for cultural organizations using Civic Theatres.	Ongoing	Alice Niwinski (Cultural Grants) Rick Gates (Community Services Grants) Carol Ann Young (Childcare Grants)	604-871-6007 604-871-6036 604-871-6042
Capital Grants		Capital grants are available to non-profit organizations for up to 1/3 of the cost of construction, major renovations, or purchase of social service, childcare or cultural facilities not owned by the City.	Ongoing	Rick Gates Carol Ann Young Sue Harvey	604-871-6036 604-871-6042 604-871-6001
Social Planning (Development)		Work in partnership with other City departments to ensure that major new developments in the city enhance livability and address key social issues such as the provision of various community amenities.	Ongoing	Sue Harvey (Cultural Affairs) Rick Gates (Community Services) Carol Ann Young (Childcare)	604-871-6001 604-871-6036 604-871-6042
Regional Cultural Strategic Plan		Inter-municipal initiative to create and implement joint cultural strategies	Ongoing	Burke Taylor	604-871-6004

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Community Policing		In partnership with the Police, coordinate grants allocations to Community Policing Centres for the delivery of crime prevention programs.	Ongoing	Mario Lee	604-871-6034
Special Needs Residential Facilities (SNRF)		Review development proposals and monitor implementation of the SNRF policy and develop new policies.	Ongoing	Anne Kloppenborg	604-871-6031

4. Does your municipality have a community grants program? **Yes**

   a) If yes, what was the budget of this program in 2002? **$6,942,323**

   b) In 2002, what amount of these community grants are intended for social issues (as opposed to cultural or recreational issues)?

	2002
• **Community Service Grants:**	**$2,948,096**
• **Child Care Grants:**	**$ 694,647**
• **Capital Grants**	**$ 200,000**

5. Please identify the primary contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Jeff Brooks Social Planning	**604-871-6643**	**604-871-6048**	jeff_brooks@city.vancouver.bc.ca
Burke Taylor Cultural Affairs	**604-871-6004**	**604-871-6048**	burke_taylor@city.vancouver.bc.ca
Cameron Gray Housing	**604-873-7207**	**604- 871-6048**	cameron_gray@city.vancouver.bc.ca

District of West Vancouver

1. What Municipal Committees does your municipality have for dealing with social and community issues?

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
Community Services Advisory Committee (CSAC)	8 residents 1 North Shore Family Court Youth Justice Committee rep. 1 Library Board rep. 1 School Board rep. 1 Parks and Environment Advisory Committee rep. 1 Seniors Advisory Board rep. 1 Museum & Archives Advisory Committee rep. 1 Youth Advisory Committee rep. 1 Council rep.	Appointed by Council	To provide advice to Council on social services, recreation, sport, and cultural issues. To advise and assist in the planning and development of community facilities and services. Make recommendations to Council on grant requests from agencies dealing with social services, recreation, sport and cultural services.	2002/2003 Activities included review and comment on the following issues: Official Community Plan; Olympic Bid; Civic Youth Strategy; Artificial Turf project; Seniors Congregate Housing Proposal; Public Art Policy; Drug and Alcohol Service Delivery Model; Fees and Charges; Public Art; Impact of Provincial Funding Cuts; Substance Abuse Implementation Strategies; Community Charter Impacts; Health Authority Restructuring Impacts; School District Partnership Initiatives
Youth Advisory Committee	23 youth from all secondary schools 1 Community Services Advisory	Appointed by Council	To make recommendations to Council on a variety of community issues.	2002/2003 activities included review and comment on the following issues: Civic Youth Strategy; Report on School District's Substance Abuse and Misuse; Changes to

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
	Committee rep 1 School Board rep.		To act as a liaison with schools, the community, community agencies, and any other public bodies. To promote an understanding of municipal government.	Graduation Requirements; Volunteer Opportunities; Video Surveillance School Policy; Youth for Youth Website Proposal; Youth Council; Late Night Opportunities for Youth.
North Shore Advisory Committee on Disability Issues (ACDI)	12 residents with disabilities from the three North Shore Municipalities 1 member from each of the three North Shore Councils	Appointed by Council	√ To provide a forum for discussion of issues affecting people with all types of disabilities. √ To formulate proposals and make recommendations to the three North Shore municipalities. √ To provide residents with disabilities with an accessible community, free of physical and social barriers. √ To liaise with the North Shore Coastal Health Authority on matters affecting	√ 2002/2003 activities included: reviewed plans with the developers and architects and provided suggestions for improving accessibility on the West Vancouver School Division Theatre, the new Gleneagles Community Centre; West Vancouver Aquatic Centre, Northlands Golf Course, Hollyburn Medical Centre, Lower Lonsdale Community Centre, Versatile Shipyards site, Capilano Suspension Bride upgrades, West Vancouver Amica Congregate Housing proposal, West Vancouver Municipal Hall upgrades. √ Reviewed West Vancouver Official Community Plan, Seymour Local Plan. √ Provided comment and suggestions on the following Council referrals: Pedestrian connection (Park Royal to Capilano Road; developed guidelines to improve effectiveness of ACDI/municipal staff; developed municipal information programs to increase awareness of disability issues. √ Established new Transportation Working Group to review wide range of transportation issues.

Committee Name	Membership Composition	Member Selection	Mandate	Work To Date
			people with disabilities.	
North Shore Family Court and Youth Justice Committee (FCYIC)	9 residents (3 each from the three North Shore municipalities) 3 municipal Councilors (1 each from each North Shore municipality) 6 professionals who work in any one of the following fields – law enforcement, justice system, education, probation, social services, drug & alcohol abuse, health.	Appointed by Council	√ Link between the community and the justice system as it pertains to spousal assault aspects of family violence, by being aware of the needs and resources of the community; assisting in the development of services, programs and resources. √ Understanding and monitoring the legislation and administrative practices relating to the justice system, and providing opinions and recommendations to North Shore Councils and the Attorney General. √ Conducting the Courtwatch Program.	√ Recent activities included: researched the need for and helped in the implementation of the North Shore Youth Safe House; met with a delegation from Crown Victim Services; reviewed core funding proposal of the District of North Vancouver; received a delegation from the Coordinating Committee to End Violence Against Women; liaised with the North Shore Restorative Justice Society and North Shore Youth Outreach Services. √ Monitored the domestic Violence Program. √ Annual monitoring of hundreds of court proceedings in Family Court, Youth Court, and domestic violence files by Courtwatchers.

2. How many FTE staff do you have working on ***planning for social issues*** (including affordable housing, but excluding recreational activities unless clearly targeted at social issues)? For the purposes of this survey, "planning" includes development activities such as consultation, research, and facilitation of developmental activities. Identify specialized functions if appropriate.

   - **1 Social Services Manager; 3 FTE Youth Outreach positions; 6 FTE Seniors Centre positions; 1 Youth Recreation Coordinator.**

3. Please identify and briefly describe any community-issue related initiatives, policy work, or work responding to social concerns in which the municipality is involved.

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
Civic Youth Strategy	January 2001	Developed Civic Youth Strategy for West Vancouver	Implementation from 2002 to 2005	Richard Wagner, Social Services Manager	925-7235
North Shore Substance Abuse Strategy	2001	Developed North Shore Substance Abuse Strategy (in partnership with all 5 North Shore Municipalities, 2 School Districts, 2 First Nations, Vancouver Coastal Health Authority)	Implementation from 2002 to 2004	Richard Wagner, Social Services Manager	925-7235
North Shore Homelessness Strategy	2001	Developed North Shore Homelessness Strategy (in partnership with 3 North Shore Municipalities, Vancouver Coastal Health Authority, and several service providers.)	Implementation from 2002 to 2004 and ongoing.	Richard Wagner, Social Services Manager	925-7235
Socially Isolated Seniors Program	2002	Developed new programs for Socially Isolated Seniors (in partnership with various service providers.)	Implementation 2003 to 2004	Richard Wagner, Social Services Manager	925-7235
Provincial Funding Cuts	2002	Reviewed Impact of Provincial Funding Cuts	Ongoing	Richard Wagner, Social Services Manager	925-7235
Official Community Plan	Ongoing	Reviewed and developed social	Implementation	Richard Wagner,	925-7235

Issue Area	Date Initiated	Work To Date	Target Completion Date	Municipal Contact Person	Telephone #
		policies and actions for revised Official Community Plan	2003	Social Services Manager	
Youth Outreach Program	Ongoing	Manager responsible for Youth Outreach Program	Ongoing	Richard Wagner, Social Services Manager	925-7235
Seniors Activity Centre	Ongoing	Manager responsible for West Vancouver Seniors Activity Centre	Ongoing	Richard Wagner, Social Services Manager	925-7235
Emergency Social Services	Ongoing	Development and implementation of the North Shore Emergency Social Services Plan	Ongoing	Richard Wagner, Emergency Social Services Director	925-7235

4. Does your municipality have a community grants program?

   a) If yes, what was the budget of this program in 2002?

   Total Community Grants: $140,000 including social services, arts & culture, recreation and other grants

   b) In 2002, what amount of these community grants went to social issues (as opposed to cultural or recreational issues)?

   Social Service Grants: $ 82,300

5. Please identify the primary municipal staff contact for social planning issues in your municipality, and provide contact numbers (phone and e-mail address).

Name:	Tel. #	Fax #	E.mail
Richard Wagner	**604-925-7235**	**604-925-5935**	rwagner@westvancouver.net

MUNICIPAL SOCIAL PLANNING INVENTORY

City of White Rock

City of White Rock
15322 Buena Vista Avenue
White Rock, B.C. V4B 1Y6

Primary contact person for the City of White Rock

Name:	Tel. #	Fax #	E.mail
Steven Richardson	604-541-2142	604-541-2118	srichardson@city.whiterock.bc.ca

MUNICIPAL SOCIAL PLANNING PROFILES

City of Abbotsford

City of Abbotsford
32315 South Fraser Way
Abbotsford, B.C. V2T 1W7

Primary contact person for the City of Abbotsford

Name:	Tel. #	Fax #	E.mail
Peter Andzans	**604-853-2281**	**604-853-1934**	p.andzans@city.abby.bc.ca